



Human Resource Development department

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An ISO 9001, ISO 14001 & ISO 45001 Certified Company

पोस्ट-सिंगरौली कोलियरी, जिला- सिंगरौली, म.प्र., पिन 486889 / Post- Singrauli Colliery, Distt- Singrauli, M.P. PIN-486889

Email: apprentice.ncl@coalindia.in Website : www.nclcil.in

NCL/HRD/Apprentice/Notification/2024-25/H-337

Date:- 11/03/2025

**Notification for engagement of Diploma/Graduate/Trade
Apprentice trainees as per The Apprentice Act, 1961 (FY 2024-25)**

Northern Coalfields Limited (A Mini Ratna Company) is a subsidiary company of Coal India Limited, (A Government of India enterprise, functioning under the Ministry of Coal), invites application for engagement of Apprentice Trainees against the Apprentice trainee Opportunities in Degree/Diploma disciplines and ITI Trades. The duration of Apprentice Training shall be One year from the day of engagement. Only such Indian Nationals are eligible to apply who have passed requisite Degree/Diploma/ ITI Trade (in reference to the applied opportunity) from any AICTE/BTE/UGC/SCVT/NCVT recognized Institute which is functional and operational either in Uttar Pradesh State or Madhya Pradesh State 'or' else from an University established through any State or central legislation which is functional and operational either in Uttar Pradesh State or Madhya Pradesh State.

However the preference will be given to those candidates who have passed their requisite qualification from any Institute/University functioning and operating in Singrauli, Sidhi, Rewa Districts of Madhya Pradesh & Mirzapur, Chandauli, Sonbhadra Districts of Uttar Pradesh state.

The mode of application is online by utilizing the dedicated portal available on the website of NCL i.e. www.nclcil.in which can be assessed following the path:-

Home Page> Menu> Career> Apprenticeship Training.

For Graduates and Diploma Apprentice Positions applying candidates must enrolled themselves on the 'National Apprentice Training Scheme' (NATS) web portal i.e. <https://nats.education.gov.in> & Candidates applying for Trade Apprentice positions must enrol themselves on National Apprentice Promotion Scheme (NAPS) web portal i.e. <https://www.apprenticeshipindia.gov.in>.

Candidates are advised to go through the following provisions provided in detail before applying:-

1. Number of Opportunities across disciplines and Monthly Stipend:- (Table- 1)

S.N.	Discipline of Apprentice Training	Total no of Opportunities	Monthly Stipend* (In Rupee)
	Graduates		
1	Bachelor of Electrical Engineering	73	9000
2	Bachelor of Mechanical Engineering	77	9000
3	Bachelor of Computer Science & Engineering	2	9000
4	Bachelor of Mining Engineering	75	9000
	Diploma		
5	Back office Management (Finance & Accounting)	40	8000
6	Diploma in Mining Engineering	125	8000
7	Diploma in Mechanical Engineering	136	8000
8	Diploma in Electrical Engineering	136	8000
9	Diploma in Electronics Engineering	2	8000

10	Diploma in Civil Engineering	78	8000
11	Diploma in Modern Office Management and Secretarial Practices	80	8000
	Trade Apprentices		
12	ITI Electrician	319	8050
13	ITI Fitter	455	8050
14	ITI Welder	124	7700
15	ITI Turner	33	8050
16	ITI Machinist	6	8050
17	ITI Electrician (Auto)	4	8050
	Total Opportunities (1 to 17)	1765	

*(The mentioned Stipend for Graduates & Diploma Apprentices are Inclusive of the Government of India share that is half of the total Stipend ,that will be paid by GOI through DBT and the Stipend is to be administered with respect to the attendance of the Trainee on Monthly basis. The rate of monthly stipend as mentioned for Trade Apprentices shall be paid by NCL)

2. **Opportunities and Slots reserved for different caste categories:-** (Table- 2)

	Disciplines in which Apprentice trainee Opportunities are being offered	Total number of Opportunities reserved for different Categories (Vertical Reservation)					
		Total	SC	ST	OBC	EWS	UR
S.N.	Graduates						
1	Bachelor of Electrical Engineering	73	13	7	15	7	31
2	Bachelor of Mechanical Engineering	77	13	8	16	7	33
3	Bachelor of Computer Science & Engineering	2	0	0	0	0	2
4	Bachelor of Mining Engineering	75	13	7	15	7	33
	Diploma						
5	Back office Management (Finance & Accounting)	40	7	4	8	4	17
6	Diploma in Mining Engineering	125	22	13	26	12	52
7	Diploma in Mechanical Engineering	136	24	14	28	13	57
8	Diploma in Electrical Engineering	136	24	14	28	13	57
9	Diploma in Electronics Engineering	2	0	0	0	0	2
10	Diploma in Civil Engineering	78	14	8	16	7	33
11	Diploma in Modern Office Management and Secretarial Practices	80	14	8	16	8	34
	Trade Apprentices						
12	ITI Electrician	319	57	33	66	31	132
13	ITI Fitter	455	81	47	95	45	187
14	ITI Welder	124	22	13	26	12	51
15	ITI Turner	33	5	3	6	3	16
16	ITI Machinist	6	1	0	1	0	4
17	ITI Electrician (Auto)	4	0	0	0	0	4
	Total Opportunities (1 to 17)	1765	310	179	362	169	745

*****UR:** Un-reserved, **EWS:** Economically Weaker Section, **SC:** Scheduled caste, **ST:** Scheduled Tribes, **OBC (NCL):** Other Backward Class (Non Creamy Layer)

For determining the reserved slots the Provisions of The Apprentice Act 1961 and different circular/ Guidelines issued by Department of Public Training and Grievance, applicable to NCL have been followed. For claiming reservation benefit candidates must submit caste category certificate in the prescribed format enclosed herewith for reference as **Annexure-1**

Note 1:- Candidates must understand that the above Training Slots/ Positions are tentative and NCL reserves the right to alter/modify the number of Training Slots without stating the reasons.

Note 2:- Suitability of disabilities for different notified positions of Apprentice trainees shall be dealt in accordance with the MINISTRY OF SOCIAL JUSTICE AND EMPOWERMENT [Department

of Empowerment of Persons with Disabilities (Divyangjan)] notification dated 04th January 2021 as published under The Gazette of India, CG-DL-E-13012021-224370 (Extraordinary) and brought into the Annexure –C (May please be referred) .

The total numbers of PwBD candidates who may be accommodated (Horizontal Reservation) are 70, whereas 25 opportunities are reserved for Hard of Hearing, 20 Opportunities are reserved for Visually Impaired and 25 Opportunities are reserved for orthopedically handicapped candidates.

The candidates are required to submit a Disability Certificate issued by competent authority as per the Rights of Persons with Disabilities Rules, 2017 failing which their candidature as PwBD candidates will not be entertained. The format for disability certificate has been enclosed as **Annexure - 2**

3. **Details of requisite Qualification for different notified Opportunities :** (Table 3)

Sl.No.	Name of opportunity for Apprentice Training	Requisite Qualification(No higher qualification will be entertained)must be recognized by AICTE/UGC/BTE/NCVT/SCVT/Appropriate authority/ Should be governed by any State or Central legislation
Graduation Disciplines		
1	Bachelor of Electrical Engineering	Degree in Electrical Engineering /Electrical & Electronics Engineering
2	Bachelor of Mechanical Engineering	Degree in Mechanical Engineering
3	Bachelor of Computer Science & Engineering	Degree in Bachelor of Computer Science & Engineering /Information Technology
4	Bachelor of Mining Engineering	Degree in Mining Engineering
Diploma Courses		
5	Back office Management (Finance & Accounting)	Diploma in Business Management/ Financial Accounting/ Computerized Accounting and Taxation/ Accounting and Finance/ Accountancy and Auditing / Accountancy and Taxation
6	Diploma in Mining Engineering	Diploma in Mining Engineering/ Mining and Mine Surveying/ Mine Surveying
7	Diploma in Mechanical Engineering	Diploma in Mechanical Engineering
8	Diploma in Electrical Engineering	Diploma in Electrical Engineering /Electrical & Electronics Engineering
9	Diploma in Electronics Engineering	Diploma in Electronics Engineering/ Electronics & Telecommunication Engineering/ Industrial Electronics/ Electronics & Communication Engineering/Electrical & Electronics Engineering
10	Diploma in Civil Engineering	Diploma in Civil Engineering
11	Diploma in Modern Office Management and Secretarial Practices	Diploma in Modern Office Management and Secretarial Practices/Modern Office Management from a AICTE/ BTE recognized Institute or any University established through any Central/State legislation
ITI Trades		
12	ITI Electrician	Candidates must have passed Matriculation or equivalent under 10+2 system and they must be is possession of National/State Trade Certificate in Electrician Trade
13	ITI Fitter	Candidates must have passed Matriculation or equivalent under 10+2 system and they must be is possession of National/State Trade Certificate in Fitter Trade
14	ITI Welder	Candidates must have passed Matriculation or equivalent under 10+2 system and they must be is possession of National/State Trade Certificate in Welder Trade
15	ITI Turner	Candidates must have passed Matriculation or equivalent under 10+2 system and they must be is possession of National/State Trade Certificate in Turner Trade
16	ITI Machinist	Candidates must have passed Matriculation or equivalent under 10+2 system and they must be is possession of National/State Trade Certificate in Machinist Trade

17	ITI Electrician (Auto)	Candidates must have passed Matriculation or equivalent under 10+2 system and they must be in possession of National/State Trade Certificate in Electrician (Auto) Trade
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4. General Eligibility Requirements :

- i. Only Indian national who have passed their requisite qualification, as prescribed under Table 3, corresponding to the post applied out of notified opportunities, from any recognized Institute or University which is functional and operational either in Uttar Pradesh or Madhya Pradesh state are eligible to apply. However the candidates who have passed their requisite qualification from any Institute/University that is operational in Singrauli, Sidhi, Rewa Districts of Madhya Pradesh & Mirzapur, Chandauli, Sonbhadra Districts of Uttar Pradesh state shall be preferred over others.
- ii. **Age Criteria**
Minimum 18 years and maximum 26 years as on the Cut-off date i.e. 01/03/2025. That is, the Candidate/Applicant should have born on or in between 02/03/1999 to 02/03/2007
Age Relaxation:
A. Upper age is relaxed by 5 years for SC/ST candidates and 3 years for OBC-Non Creamy Layer candidates for the Slots/Seats reserved for them.
B. Candidates belonging to PwBD categories shall be given age relaxation up to 10 years (up to 15 years for SC/ST and up to 13 years for OBC (Non-Creamy Layer) Candidates)
- iii. **Candidate should not have passed his/her Graduation/ Diploma or ITI Course as desired under Table 3, prior to June 2021.**
- iv. **Calculation of Passing Percentage:** The Matriculation (10th Standard)/degree/diploma/National or State Trade Certificate passing percentage as provided by university/Board/Council/college/ Institute will be considered or where CGPA/GPA or letter grade in a qualifying degree is awarded, equivalent percentage of marks should be indicated in the application form as per norms adopted by University/Institute/Board/Council and that has to be mentioned up to two decimal points. Candidates are advised to obtain a certificate to this effect from University / Institute/Board/Council etc. which shall be required at the time of assessment of eligibility before joining as Apprentice. Rounding off will not be considered, i.e. 49.99% will be treated as less than 50%. In the application form the candidates are required to mention the total marks scored and the maximum marks separately. In case of CGPA/GPA or letter grade candidates must mention their equivalent percentage against the maximum score of 100.
- v. For all positions: The candidates must possess the desired qualification as per the applied post as prescribed under Table 3, from a recognized University/Institute **by passing a full time regular course in relevant disciplines of Graduation/Diploma or Trades of ITI.** Qualification as prescribed under 'Table 3' acquired through Part-time / Correspondence / Distance Learning mode shall render the candidate ineligible.
- vi. **The candidates who have undergone Apprenticeship earlier or pursuing Apprenticeship Training in an Industry as per the Apprenticeship Act (as amended from time to time) 'or' having job experience of 1 year or more are summarily ineligible for the Apprentice Positions.**
- vii. In case the date of Declaration of result is not mentioned in the Mark Sheet, the candidate must submit a certificate mentioning the date of publication of result from the Principal of the College/Institute from where the candidate pursued his course along with his Application Form.
- viii. Candidates possessing higher qualification over and above the prescribed qualification shall not be considered eligible for the above notified positions.
- ix. **Crucial dates*:** **(Table-4)**

S.N.	Critical Events	Date
01.	Cut-off date for determining the eligibility in respect of	1.03.2025

	Age	
02.	Release of Notification (Subject to approval)	11.03.2025
03.	Start date for applying online through NCL portal	12.03.2025
04.	Candidate should not have passed his/her Graduation or Diploma as desired under Table 3, prior to	June 2021
05.	Last date for applying online through NCL portal	18.03.2025
06.	Release of list of shortlisted candidates(Merit List)	20/21.03.2025
07.	Date of reporting for candidates placed under merit for Assessment of eligibility and thereafter Joining as Apprentice Trainee (As per released schedule)	24.03.2025 Onwards

*Dates mentioned are tentative and subject to alteration/ amendment

5. Selection Methodology:

- A candidate may apply any one of the notified positions only. Multiple applications will lead to disqualification of the candidature.
- Candidate shall be wholly/exclusively responsible for the information provided in his/ her online application form and if at any stage of selection it is revealed or found that the candidate has just furnished incorrect information while applying online his/her candidature shall be rejected with immediate effect.
- Information pertaining to date of Birth, Caste Category, Qualification etc. once entered in the Online Application shall be considered as Final and no alteration will be permitted at later and subsequent stages, that is why the candidates must check and be assure about the correctness of the information filled/applied under Online application before finally submitting it online.
- The methodology for drawing Merit of the respective disciplines of Graduation/Diploma & Trade has been furnished below :**

(Table -5)

S.N.	Disciplines in which the Apprentice Opportunities are being provided	Methodology for drawing merit
1	All disciplines of Graduation	Merit shall be drawn on the basis of the marks scored (As provided and declared under online application) by the applying candidates in their qualifying examination stream of Graduation/Diploma against which they are applying for Apprentice Training (Following Table 3). During scrutiny if it is found that the candidate had mentioned incorrect percentage/ Marks scored/ Maximum Marks while applying online his/her candidature shall be liable to be cancelled. The candidates under merit shall be arranged in the decreasing order of Marks scored keeping the highest scorer at the top and the lowest scorer at the bottom of the merit.
2	All disciplines of Diploma	Applying candidate must be informed and understood that such applicants who have passed their requisite qualification corresponding to the applied opportunities from any Institute/University which is functional & Operational in Sidhi, Rewa, Singrauli, Sonbhadra, Mirzapur & Chanduali Districts shall be preferred over remaining candidates and hence they shall be placed over and above the remaining candidates in the merit panel and first opportunities shall be offered to them. Remaining candidates shall be called after exhausting the preferred candidates as may be available under merit.
3	All disciplines of ITI Trades	The merit of respective trade comprising the applying candidates shall be drawn on the basis of the average of

		their passing percentage in matriculation and respective NTC/STC of respective trade corresponding to the post applied and desired qualification as provisioned under Table 3. The candidates under merit shall be arranged in the decreasing order of average Marks scored (i.e. average of his/her passing score in Matriculation and Trade Certificate) keeping the highest scorer at the top and the lowest scorer at the bottom of the merit. Applying candidate must be informed and understood that such applicants who have passed their requisite qualification corresponding to the applied opportunities from any Institute/University which is functional & Operational in Sidhi, Rewa, Singrauli, Sonbhadra, Mirzapur & Chandauli Districts shall be preferred over remaining candidates and hence they shall be placed over and above the remaining candidates in the merit panel and first opportunities shall be offered to them. Remaining candidates shall be called after exhausting the preferred candidates as may be available under merit.
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- v. Provisional Shortlisting of Sufficient and appropriate number of Candidates for Scrutiny of Original Documents before joining as Apprentice Trainee will be done on the basis of the merit drawn. NCL reserves the right to restrict the number of candidates to be called for scrutiny of original documents before offering an opportunity to pursue Apprentice Training. **The shortlisting will be done on the basis of the information as submitted/declared by the candidates over NCL-Online application portal and the candidature shall be liable to be rejected if it is revealed during the scrutiny that he/she had applied with incorrect /wrong information over his/her qualification or passing percentages.**
- vi. The candidates shall have to appear along with all original certificates/documents as per eligibility criteria notified in this Notification for scrutiny. The date and venue for scrutiny shall be notified in the official website of NCL i.e. www.nclcil.in and the candidates shall have to report accordingly.
- vii. In the event of failure to report with all original certificates and testimonials within the stipulated date and time, the candidature of such candidate shall stand cancelled.
- viii. A tie in the score shall be resolved firstly by the DOB by preferring the candidate who have born earlier and secondly if, tie remain unresolved, it shall be resolved by preferring such candidate whose name appears first in the English Dictionary (written in Roman script) arrangement and fashion .
- ix. Final offer for Apprenticeship Training would be subject to clearing the Medical Test as per the prescribed standards under the Mines Rules 1955. It is mandatory to obtain a fitness certificate from the medical officer of a government hospital of rank not less than an Assistant Civil Surgeon. The prescribed format for medical fitness has been enclosed herewith for reference as **Annexure -3**. All the entries in the medical certificate should be clear and legible. The details of any test report should not be blank. The Photograph of the candidate should be pasted on the medical examination form, which should be signed and stamped by the examining medical officer. Medical fitness certificate in any other format other than the specified will not be entertained. **The Medical Fitness certificate must be issued after the date of release of this Notification.**
- x. The apprenticeship contract will be generated through NATS/NAPS portal, and the same has to be accepted by the Candidate. The contract will be made operative between Apprenticeship Trainee and General Manager (HRD)/ Head of Department (HRD), NCL provided the contract is approved by the BOAT-Western region /RDSDE Bhopal officials.

6. Requirement before filling the online application form.

- i. For Graduates and Diploma Apprentice Positions applying candidates must enrolled themselves on the 'National Apprentice Training Scheme' (NATS) web portal i.e. <https://nats.education.gov.in> & Candidates applying for Trade Apprentice positions must enrol themselves on National Apprentice Promotion Scheme (NAPS) web portal i.e. <https://www.apprenticeshipindia.gov.in>.
- ii. After successful registration with the NATS/NAPS portal, a registration number (Enrolment ID) will be generated and the candidate has to mention (though not mandatory) this registration number while applying for apprentice position through NCL website link.
- iii. It may be noted that in case candidate does not pre-register themselves online with NATS/NAPS portal and subsequently after selection as apprentice in NCL, their registration of contract as apprentice does not happen with BOAT-WR/RDSDE Bhopal due to any reason; the candidate himself shall be responsible for the same and shall not be considered for engagement as apprentice. In such cases, candidature of the applicant will stand cancelled and offer shall be issued to next candidate from the merit panel.
- iv. The candidate must have an active email ID and Mobile Number which must be valid for at least next one year. All future communication including Corrigendum/ Addendum with regard to this advertisement with candidate will take place only through NCL website www.nclcil.in /email/ SMS Alert.
- v. The candidate should have scanned copy of colour photograph and signature in black ink of size as specified on portal.
- vi. The candidate must ascertain the correctness of all information before filling in the online Application form and its final submission. For filling the percentage scored in qualifying examination candidates must be ready with the total marks scored and the maximum marks of their qualifying degree/diploma/ITI Trade upon the which Institute/University has awarded or declared the passing percentages.
- vii. The candidate shall be wholly/exclusively responsible for the information provided in his/ her online application form and if at any stage of selection it is revealed or found that the candidate has just furnished incorrect information while applying online his/her candidature shall be rejected with immediate effect.
- viii. After successful applying /registration of online Application, the candidate must take a print out of the filled –in online application for further reference.

7. How to apply:

- i. Candidate meeting the above prescribed eligibility criteria should visit our NCL website www.nclcil.in and apply online following the schedule as provided under Table 4.
- ii. Paper based application will not be accepted.
- iii. Candidate has to visit NCL website and then follow the path, {Home Page>Menu>Career>Apprenticeship Training}, for applying online.
- iv. Firstly, a candidate has to register themselves on the Online portal and to create an online account for which they are required to have a valid mobile number and a valid email. After registering successfully they may apply for the positions of which they are fulfilling the eligibility criterion.
- v. Candidate has to provide all relevant details including NATS/NAPS registration reference, Date of Birth, Name as available in Matriculation certificate, Address for correspondence, permanent address, Academic details, Scanned photograph, Scanned Signature etc.
- vi. After successfully filling the online form they have to confirm a declaration and he/she must go through the details provided in preview before final submission.
- vii. After final submission of online application candidate must save and preserve a Hard as well as soft copy of his/her online application for future purposes.

8. General Terms & Conditions:

1. The Apprenticeship Act, 1961(Amendment Act 2014) and The Apprenticeship Rules, 1992 as amended till date will be referred for any clarification.
2. No TA/DA will be paid to the applicants who are shortlisted and called to appear into the scrutiny and post scrutiny processes for completion of formalities.
3. The Apprenticeship Trainee shall not be absorbed in NCL as an employee of any of the establishments of the NCL in any case whatsoever and the Apprenticeship Trainee shall not raise claim for the employment in NCL in any case. Any such claim for employment will not be entertained.
4. All the candidates shortlisted for being engaged as Apprenticeship Trainee will have to submit a valid Affidavit assuring various stipulations related with the fulfilment of various conditions before commencement of Apprentice Training in NCL. Format is enclosed as **Annexure-4**
5. The Apprenticeship Trainee will be paid stipend directly into their AADHAAR linked bank account as per their signed Apprenticeship training contract. In due course if any alternate instructions from the competent authority are issued in relation to the payment of Stipend the same will be implemented and remain applicable in respect of each trainee.
6. Candidates are advised to periodically visit NCL website that is www.nclcil.in as all future correspondence and latest information with regard to apprenticeship training will be given on our website or email or SMS alerts.
7. Applications/Registrations which are incorrect/incomplete or are received in any other mode/form, or not fulfilling the eligibility criteria and/or those received after the last date of submission of on-line applications shall not be considered "Eligible" and treated as "Rejected" without giving any notice to the candidate.
8. Canvassing in any manner at any stage will lead towards cancellation of the candidature.
9. The Apprenticeship Trainee will be placed under the complete administrative control of the various Mining Areas/projects/Units of NCL for their Apprenticeship training, stipend payment, leave administration, attendance, maintenance of apprenticeship diary etc. The deployment of trainees across different units and Coal producing Areas/fields shall be a prerogative of the NCL management.
10. Any material suppression of facts or submitting forged/false certificates shall lead to rejection of his / her candidature at any stage of selection process without giving any notice to the candidate.
11. Any subsequent changes in the Terms and Conditions of the engagement of apprentices for apprenticeship training as per the extant rules will stand applicable. NCL reserves the rights to incorporate any subsequent changes/modifications/additions in the terms and conditions under this advertisement notice as necessitated and applicable.
12. Any dispute concerning the engagement of Apprenticeship Trainee will be subject to courts/tribunals of the city/town i.e. Singrauli, MP only.
13. The competent authority reserves the right to adopt any alternative and lawful mode of selection in part or in whole.
14. Apprenticeship Trainee will not be provided any accommodation, fooding/ lodging or transport during the apprenticeship training period.

Note: In case candidate face any difficulty while applying to respective training positions/slots for Northern Coalfields Limited, through online mode by utilizing the link on NCL website that is www.nclcil.in following the path {Home Page>Menu>Career> Apprenticeship Training} , may contact to **HRD Department, NCL** by writing an email to: apprentice.ncl@coalindia.in

However all relevant information will be provided through official website of NCL. Candidate may visit NCL website under Menu>Career>Apprenticeship Training section for updates.

HOD (HRD), NCL
Singrauli,M.P.-486889

Enclosures:

Annexure 1: Prescribed format for claiming reservation to the categories i.e. SC/ST/OBC- (NCL)/ EWS

Annexure 2: Prescribed format for claiming benefit of reservation for person with benchmark disability.

Annexure 3: Format for Medical Fitness along with the medical Standards following the Mines Rules 1955

Annexure 4: Prescribed format for Affidavit need to be notarized by the candidates before joining NCL, as Apprentice Trainee.